

Adult Education Enrolment Form

Please complete this form in a black pen using BLOCK CAPITALS.

COURSE PARTICIPANT DETAILS

Mr <input type="checkbox"/> Miss <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Other <input type="checkbox"/>	Membership no. (if applicable):
First name:	Surname:
Address:	Postcode:
Email:	
Date of birth:	Male / Female
Home tel. no.	Mobile tel. no.

We'd love to keep you updated on the latest offers, news and information from Places for People Leisure Limited by email, post, SMS and phone. We'll always treat your personal details with the utmost care and will never provide them to other companies for marketing purposes.

Please tick here if you would like to opt in: Yes please, I'd like to hear about offers and services.

COURSE DETAILS

Course ref:	
Course title:	
Day:	
Time:	
Start date:	
Price:	£

10% discount 20% discount 40% discount

PAYMENT DETAILS

Receipt number:	
Method of payment:	
Amount paid:	
Credit note amount:	
Date of enrolment:	
Cashier login:	

Ethnicity reference no.		Prefer not to say		Disability reference no.	
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I HEREBY ACCEPT THE ACTIVITY COURSE ENROLMENT FORM AND THE TERMS AND CONDITIONS AS CONTAINED HEREIN INCLUDING THOSE PRINTED OVERLEAF.

Customer signature: _____

Print name:

Date: _____

SIGNED ON BEHALF OF THE COMPANY

Signature:	Print name:	Date:
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TERMS AND CONDITIONS OF COURSE ENROLMENTS

These Terms form part of your Agreement with us. Your Agreement with us is made when your Application Form is completed and signed by us and consists of that form and these Terms. You agree to accept these terms and conditions when enrolling on one of our courses. These documents together form a legal agreement between us, so please make sure you carefully read these Terms and the Application Form. These Terms replace any previous versions and apply at all times and take priority over any spoken communication by us.

1. INTERPRETATION

- 1.1 "Agreement" means the agreement between us consisting of the Application Form and the Terms as varied in accordance with section 11.
- 1.2 "Application Form" means the application form completed by you.
- 1.3 "Booking" means a booking confirmed by us on the Course.
- 1.4 "Company" means Places for People Leisure Limited (address and details below) & its subsidiary and associated Companies is referred to as "we", "us" or "our" throughout these Terms.
- 1.5 "Course" means the instructed course identified in the Application Form.
- 1.6 "Course fee" means the fee you need to pay for the Course in accordance with section 6 as detailed in the Application Form
- 1.7 "Leisure Facility" is the leisure facility managed by the Company as identified in the Application Form.
- 1.8 "Manager" means the manager of the Leisure Facility
- 1.9 "Premises" means the Leisure Facility or Club, including its grounds, car parks and access roads.
- 1.10 "Terms" means these terms and conditions.
- 1.11 References to "you" and "your" mean you and your children, where applicable.

2. ACCEPTANCE OF YOUR BOOKING

- 2.1 The decision to accept your application to attend a Course shall be at our sole discretion and a Booking shall not be made until your Application Form has been completed.
- 2.2 We have the right to refuse any application for a Booking. We reserve the right to verify, or require proof of all information given in order to make a Booking. Any fraudulent or wrongful information given in order to obtain a Booking could result in the cancellation of your Booking.
- 2.3 Your right to attend a Course starts from the start date set out on your Application Form provided you have paid the Course fee.
- 2.4 With the exception of you cancelling your Agreement during the cooling-off period (as set out in section 3) or the cancellation of your Course (as set out in sections 7, 8 and 9) we will not refund the Course fee if you choose not to attend the Course.

3. COOLING-OFF PERIOD

- 3.1 You have the right to cancel your Booking for any reason by sending or taking a written notice of cancellation, addressed to the Manager at the Leisure Facility within 10 days of receipt of your Application Form.
- 3.2 If you cancel we shall refund in full the Course fees you have paid.
- 3.3 If you cancel during the cooling-off period, we will send notification of your refund to the address you gave us on your Application Form.

4. PHYSICAL HEALTH OF PARTICIPANT

- 4.1 It is your responsibility to make sure that you are capable of taking part in the Course.
- 4.2 You should consult your doctor before you begin the Course if you are not sure whether or not it is suitable. If you have any concerns about your or your children's physical condition, you must get medical advice before attending the Course facilities.
- 4.3 It is your responsibility to make the instructor of the Course aware of anything that may affect your participation in the Course.
- 4.4 We may refuse you or your child access to the Leisure Facility or prevent you from taking part in the Course if we consider the Course could put your health at risk.

5. TRANSFER OF THESE TERMS

- 5.1 We may transfer the benefit of your Agreement to a third party on similar terms and conditions without notice to you.
- 5.2 You cannot transfer the benefit of this Agreement to another person.

6. COURSE BOOKING CHARGES

- 6.1 When you make the Booking you will need to pay us payments set out in this section.
- 6.2 All course fees shall be paid for in advance.

7. CANCELLATION

- 7.1 We reserve the right to cancel the Course if insufficient numbers are booked on to the Course. If we cancel the Course for this reason we will notify you as soon as practically possible and try to offer alternate dates, or, where we cannot, a refund.
- 7.2 You have the right to cancel your Booking after the Cooling Off Period has ended, if you provide written notice to the Manager of the Centre. Your date of cancellation is the date on which we receive your written notice of cancellation.
- 7.3 It is your responsibility to make sure that the facility has received your written notice of cancellation.
- 7.4 If a new Booking is made in place of the cancelled Course, we may, at our sole discretion apply payment from the original course against the new booking.

8. EXPULSION OF COURSE PARTICIPANTS OR TERMINATION OF YOUR BOOKING BY US

- 8.1. you break the conditions of your Agreement;
- 8.1.1 you do not comply with the rules and regulations of the Leisure Facility. Leisure Facility rules and regulations will vary from Leisure Facility to Leisure Facility and are displayed at the Premises. We may change the Leisure Facility rules and regulations at any time;
- 8.1.2 your conduct, whether or not such conduct is the subject of a complaint by another participant of the Course, is such that in our opinion, it may be injurious to the character, name or interests of the Company or the Leisure Facility or is such that it makes you unfit to associate with other customers of the Leisure Facility;
- 8.2 We may end your participation in the Course for any reason by giving you one full calendar month's written notice to cancel it. In these circumstances, you will not have to pay any Course fee for the period after your Booking ends and we will refund any Course fee you have paid in advance for that period.

9. FACILITIES & COURSE AVAILABILITY

- 9.1 On occasions the Leisure Facility may be closed, or withdraw facilities for certain periods of time to carry out cleaning, repairs, alterations, maintenance, security work or for any other reason beyond our or the Leisure Facility's control without giving you notice. We reserve the right to make reasonable alterations to the type of facilities provided without notice. In the event of such a closure we will notify you as soon as practically possible and offer alternative dates or a refund.

10. EVENTS BEYOND OUR REASONABLE CONTROL

- 10.1 If we are not able to provide the Course for 60 days in a row or longer for "reasons or events outside of our reasonable control", either you or we will be entitled to cancel your Booking immediately after giving notice in writing. By law, we do not have to pay you compensation in these circumstances and during this period.
- 10.2 "Reasons or events outside of our reasonable control" could include, for example, natural disasters, a government's actions, war or national emergency, acts of terrorism, protests, riot, fire, explosion, flood, an epidemic, lock-outs, strikes or other labour disputes (whether or not they relate to our workforce), restraints or delays affecting carriers or not being able to get supplies of suitable materials on time or at all.

11. CHANGE TO TERMS

- 11.1 We may change these Terms at any time.
- 11.2 When we do make changes that affect you, we will give you reasonable notice of the changes that we plan to make. If you are not happy with the changes you may cancel your Booking.

12. THIRD PARTY RIGHTS

- 12.1 The parties do not intend that any of these terms of the Membership Agreement will be enforceable by virtue of the Contracts (rights of Third Parties) Act 1999 by any person that is not a party to it.

13. GOVERNING LAW AND JURISDICTION OF THE COURTS

- 13.1 Your agreement is governed by the laws of England and any disputes will be dealt with in the English Courts.

PRIVACY AND DATA PROTECTION POLICY

Places for People Leisure Limited treats the protection of personal data carefully. We will use your personal data for the purposes of administering membership (including collecting membership fees and other sums due to us), vetting people for membership, access control, providing you with services such as maintaining training, fitness, health and diet records, providing you with marketing information and internal administration such as training, detection and prevention of crime (for which we do have CCTV monitoring in certain places). We store your personal data in a secure manner within the UK. Where the information is sensitive (for example, health and medical details) we take extra care of this information and will not pass it to any other parties. Other information, we may pass to contracting parties of ours, other relevant business and successor businesses. We will keep your personal data for 3 years from the end of our relationship with you, this includes expiry of your membership. To find out further information on our Privacy and Data Protection Policy please visit our full Privacy Policy which is published on our website – placesleisure.org Registered in England No. 08363432. Registered Office 80 Cheapside, London EC2V 6EE. VAT Registration No. 823 8323 34.